



**Harmony Township**  
**908-213-1600**  
**3003 Belvidere Road**  
**Phillipsburg, NJ 08865**  
[www.harmonytwp-nj.gov](http://www.harmonytwp-nj.gov)

### REQUEST FOR USE OF PAVILION

All persons or organizations wishing to reserve the pavilion must furnish the following applicable information. A letter or email will be sent indicating approval or disapproval.

Name/Person Responsible: \_\_\_\_\_

Name of Organization/Group : \_\_\_\_\_(if applicable)

Address : \_\_\_\_\_

Phone # : \_\_\_\_\_ Email : \_\_\_\_\_

Date Requesting : \_\_\_\_\_ Time Start/End : \_\_\_\_\_

Purpose of Use : \_\_\_\_\_ Attendance Expected: \_\_\_\_\_

Restrooms: Yes \_\_\_\_\_ No \_\_\_\_\_

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AS PERSON RESPONSIBLE I CERTIFY THAT ALL PARTICIPANTS/ATTENDEES WILL ALSO  
COMPLETE THE ATTACHED COVID-19 RELEASE FORM

#### Agreement/Hold Harmless Clause

“I \_\_\_\_\_, by signing this request, hereby agree, contract and  
(print name)

Covenant to fully save, indemnify and hold harmless the Township of Harmony from any and all claims, liabilities, judgements, verdicts or other expenses caused by the use of the Pavilion and surrounding facilities as requested in this written request including reasonable defense costs and attorney’s fees in the event of a legal claim or lawsuit being asserted against the Township as a result of such permitted use”.

I have read the foregoing Hold Harmless Clause and agree to its’ terms and conditions on behalf of the applicant.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

I agree, on behalf of the indicated organization or group, that all members and guests will observe the regulations and that we, individually and as an organization or group, will assume full financial responsibility for any and all damages to preproperty during the indicated period of use.

\_\_\_\_\_  
Requesting Party Signature

\_\_\_\_\_  
Date of Request

**Recreation Site PAVILLION Rules and Regulations**

Please contact the 908-213-1600 X11 to confirm your reservation and for any questions or concerns 3 days prior to your days' event.

**FEES: -\$25 Residents -\$35 Non Residents (FEES ARE NON- REFUNDABLE)**

**-No fee for Non-Profit Organizations with Proof of Establishment.**

**-A security deposit of \$200 shall be taken and returned after satisfactory inspection of site. Fee and deposit must be received within 3 days of date of reservation.**

**RULES GOVERNING USE OF PAVILLION:**

1. **NO** Alcohol
2. **NO** Littering (use garbage cans/dumpster)
3. Pavilion Capacity = 100 people max.
4. Restrooms will be locked and alarmed at 8:30 pm. (May-September) or 7:00 pm (Oct-April)
5. All vehicles must be parked in parking lot; not in the grass
6. Skateboard/Bicycle use is allowed on parking lot only; all other areas are prohibited
7. Do not hang on the basketball rims
8. No cooking on Pavilion Floor; Gas grills are allowed on grass area
8. Do not use staples, etc to hang anything on the Pavilion, use a strong tape or such and please remove when event is over
9. Do not dump ice or charcoal ashes in grass, you may throw them in fence row
10. Clean up your cigarette butts, the grass is not an ashtray
11. All garbage/litter must be placed in containers provided or put in dumpster next to building.
12. Please make sure bathrooms are left in satisfactory condition
13. If tables are moved, please put back to original place before leaving site

Name: \_\_\_\_\_

Amounts Due: \_\_\_\_\_ \$25.00 Resident

\_\_\_\_\_ \$35.00 Non-Resident

Your Scheduled Date Is: \_\_\_\_\_

\_\_\_\_\_ \$200.00 refundable  
deposit

Your Scheduled Time Is: \_\_\_\_\_

Approved/Denied: \_\_\_\_\_

By: \_\_\_\_\_

**FOR DAY OF EVENT ONLY**: IF YOU NEED ASSISTANCE DURING YOUR SCHEDULED TIME PLEASE CONTACT COURTNEY MORROW AT 908-235-8745. OTHERWISE, USE PHONE NUMBER LISTED AT THE TOP OF THIS PAGE.